Plan 1 - Payment in Full by December 1
Payments may be paid online using the Student Portal, paid in person in the Business Office, or mailed to the address above. Payments made using the Student Portal will be posted to the student’s account the next business day. Monthly statements will not be mailed.

Plan 2 - Automatic Payment
Payment Plan Agreement Form Required. Your credit/debit card account will be charged on the 15th of each month. Payment plan applications are located on the NGU Business Office webpage.

Four Payments (No Fee)
Enrollment deadline for this plan is January 2.
The administrative fee must accompany the payment plan application.
Payment of student’s account in four equal payments.
Payments are due by January 15, February 15, March 15, and April 15.

Five Payments (No Fee)
Enrollment deadline for this plan is December 1.
The administrative fee must accompany the payment plan application.
Payment of student’s account in five equal payments.
Payments are due by December 15, January 15, February 15, and March 15, and April 15.

Plan 3 - Non-Automatic Payment
Payment Plan Agreement Required. Monthly payments may be paid online using the Student Portal, paid in person in the Business Office, or mailed to the address listed above. Payment plan applications are located on the NGU Business Office webpage.

Four Payments ($100 Administrative Fee)
Enrollment deadline for this plan is January 2.
The administrative fee must accompany the payment plan application.
Payment of student’s account in four equal payments.
Payments are due by January 15, February 15, March 15, and April 15.

Five Payments ($100 Administrative Fee)
Enrollment deadline for this plan is December 1.
The administrative fee must accompany the payment plan application.
Payment of student’s account in five equal payments.
Payments are due by December 15, January 15, February 15, and March 15, and April 15.

Important Notes For ALL Plans:
- Students who have not made payment or payment arrangements by January 2 may be dropped from their classes.
- Administrative fees are per semester and due at the time of payment plan enrollment.
- All financial aid and/or student loans must be posted to the account before a payment plan may be submitted.
- If making payment by mail, payment must be received by the due date.
- You may view your statement and make credit card payments by logging into your Student Portal and selecting “My Ledger.” An email payment confirmation will be sent. Payments made using the Student Portal will be posted to the student’s account within one business day.
- A $25 late fee will be charged for any payment not received by 15th of the month. This includes late mailed payments, online payments, and declined credit/debit card transactions.
- A $25 returned check fee will be processed to your account on all returned checks. Please note that if your check is returned, your account will be charged a $25 returned check fee in addition to any applicable late fees.