



I. Student Information

II. Justification for Appeal

If you believe your academic performance was influenced by unusual or mitigating circumstances (*i.e., illness, accident, or hospitalization; or other family emergencies*), you have the option to appeal.

DOCUMENTATION **MUST BE PROVIDED. APPEALS SUBMITTED WITHOUT DOCUMENTATION WILL BE DENIED.**

All appeals should include a *legible* statement that includes the following:

- Clearly explain how the circumstances prevented you from meeting SAP Standards.
- Provide relevant dates and address semesters in which you demonstrated poor academic performance. Explain how you will be able to meet the SAP Standards in the future.

Please use the following space to write your appeal.

[illegible]

[illegible]

I understand that this appeal is subject to review by the SAP Appeals Committee and that approval or denial of this appeal will be based on the information included (and/or attached). **Appeals that are incomplete, illegible, or lack supporting documentation will be denied. I also understand that any financial aid that is currently posted for the semester for which I am appealing will not be applied or disbursed unless this appeal is approved.** I further understand that I may apply for financial aid in anticipation of the approval of my appeal and, if approved, my aid will be awarded based on my eligibility. I will be notified of the results of my appeal via institutional email.

Student Signature: _____ Date: _____

North Greenville University

Financial Aid Office
P.O. Box 1892
Tigerville, SC 29688

Fax: 864.818.4681

Email: finaid@ngu.edu

Date received by FA: _____

FA Comments: _____

Date sent to Committee: _____

Committee Decision: ☐ Approved ☐ Denied Date: _____

Committee Chair Signature: _____