ONLINE & GRADUATE ENROLLMENT STEPS

Congratulations on your admission! Please use the following enrollment steps to prepare for your first semester.

1 CONFIRM YOUR ENROLLMENT

Make sure your enrollment information is accurate.

- **Verify your program and start term.** Confirm that your intended degree program and start date are correct.
- **Review your admissions checklist.** Check your enrollment portal for any outstanding admissions requirements such as final official transcripts.
- **Verify your contact information.** Ensure your email address, phone number, and mailing address are accurate on your application and alert your admissions counselor if changes need to be made.

2 ACCESS YOUR STUDENT PORTALS

Get connected to the systems you will use at NGU.

- **Access your MyNGU account.** Follow the instructions from IT Services email to access your student portal.
- **Complete required student forms.** Review and submit any applicable student agreements and required forms found at the bottom of the student page.
- **Set up your NGU email.** Check your university email regularly for important updates.

3 CONNECT WITH YOUR ACADEMIC ADVISOR

Plan your first semester and register for classes.

- **Connect with your academic advisor.** Review your program requirements and discuss your academic goals.
- **Review your degree plan.** Discuss your transcript evaluation and courses left to take with your advisor if transferring from another institution.
- **Register for your courses.** Work with your advisor to finalize your first-term course schedule.

4

NAVIGATE YOUR FINANCIAL AID

Complete financial aid requirements and plan for tuition expenses.

- **Submit your FAFSA, if applicable.**
  Complete your FAFSA using NGU's school code: 003441.
- **Complete outstanding financial aid requirements.**
  Submit any additional documentation requested by Financial Aid under the holds section in your student portal.
- **Access your financial aid portal.**
  Log in to the financial aid portal to review your awards and accept or decline applicable aid.
- **Complete your financial arrangements.**
  Review your student account and pay your remaining balance or establish a payment plan by the start of classes.

5

PREPARE FOR THE FIRST DAY

Get familiar with NGU and prepare for a successful start.

- **Complete new student orientation.**
  Review onboarding information and resources for Online and Graduate students. New Student Tutorial Playlist
- **Access Canvas.**
  Log in to NGU's learning management system, Canvas, and familiarize yourself with your courses. You will be given access one week before the start of your classes.
- **Obtain required course materials.**
  Review course requirements and obtain necessary textbooks and materials.
- **Review your course start date and participation requirements.**
  Check your NGU email and Canvas for instructions and participate when classes begin to prevent being dropped for non-participation.